



Making Bradley a place to call home

Bradley Big Local Community Land Trust

Privacy Notice (Members of the Trust and other supporters)

1. Introduction

This privacy notice outlines the type of personal information Bradley Big Local Community Land Trust may ask you to give, the reasons we ask and how we handle data in line with data protection regulations: Data Protection Act 1998 (DPA) and the EU General Data Protection Regulation (GDPR).

2. About us

BBL Community Land Trust will be what's known as the 'Controller' of the personal data you provide to us. We only collect basic personal data about you which does not include any special types of information such as gender, ethnicity or beliefs. It does however include name, address, email, phone number and date of birth.

3. Why we need your data

We need to know your basic personal data in order to provide you with news, updates and project information about our work. This includes information on future community share offers. If you are a member of BBL Community Land Trust, you will also receive invitations to general meetings and events. We will not collect any personal data from you we do not need in order to provide this service to you.

BBL Community Land Trust asks you for your date of birth at the time you apply to become a member. This is because our Rules state that members have to be aged 16 or over.

4. What we do with your data

All the personal data we receive is processed in the UK by our Development Support consultant on behalf of the Board of Directors. No third parties have access to your personal data unless the law allows them to do so.

5. How long we keep your data

We will keep your information until your membership of BBL Community Land Trust is ended. Where you decide not to become a member but tell us you still want to receive news and project information from us, we will continue to do so until you ask us to stop or our correspondence is returned to us as 'undeliverable'.

6. What we would also like to do with your data

We would like to contact you from time to time to ask for your views and opinions on our current or potential projects. As a community led organisation, your feedback on our work is very important. Information gathered in this way may be used in reports and/or applications to support a particular project. Your personal information (your name, house number, age and contact details) will not be included in this.

Additional personal information that you may give us as part of any consultation or survey will not be shared with any third party. In some circumstances we may be able to give you details of other agencies or organisations we think could help you. We will not contact anyone directly, or on your behalf, unless the information you have given us alleges unlawful or criminal behaviour.

We would also like to use your information to monitor the location and age of BBL Community Land Trust members and supporters. This allows us to see that the Trust has representation from across the area and age ranges and to take action to raise awareness of our work and the opportunities for involvement where needed.

7. Consent and opting out

Our application forms for membership and any other forms we use to gather personal information about you will ask you to consent to us sending you information about BBL Community Land Trust, its projects, share offers and community consultation events.

You can also tell us how you prefer to receive this information: by e-mail, text or by post. You can change the way we contact you or opt out completely at any time. Just let us know in person, by phone, e-mail, or letter.

8. Information from third parties

As a business run by and for the community, BBL Community Land Trust may be given your personal information (name and contact details) from someone who thinks you may be interested in becoming a member. For example, your friend or neighbour is already a member and suggests we send you some information to encourage you to join too. The more members we have, the more our work is shaped by the community.

We will always tell you how we got your details.

If you are the person giving us someone else's personal information, we will encourage you to approach them first. If you cannot do that, for whatever reason, you agree to BBL Community Land Trust quoting your name in our initial contact.

9. What are your rights

If at any point you believe the information we hold about you is incorrect you can request to see this information and have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact us to have the matter investigated. Please contact us at membership@bbl-clt.org or write to us at the address shown below.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office: <https://ico.org.uk>.

Bradley Big Local Community Land Trust
A community benefit society (FCA reg. no. 7552)

Registered office: Hodge House Community Centre, Regent Street, Nelson, BB9 8LJ

www.bbl-clt.org

info@bbl-clt.org